



GOVERNOR'S ADVISORY COUNCIL FOR EXCEPTIONAL CITIZENS (GACEC)
Board of Directors Meeting
6:00PM, January 6, 2023
VIRTUAL MEETING

MINUTES

MEMBERS PRESENT: Al Cavalier, Ann Fisher, Tika Hartsock, Jennifer Pulcinella, Trenne Parker, Erika Powell and Erik Warner

STAFF PRESENT: Pam Weir/Executive Director

MEMBERS ABSENT: none

- I. **Call to order:** This meeting was called to order at 6:05 pm by Chair, Ann Fisher. A quorum of the Board of Directors was present, which represented more than 50 percent of persons with a disability or parents of children with disabilities.
- II. **Administrative Actions:** Erik Warner **made a motion** to approve the October Board of Directors meeting minutes. Erika Powell seconded the motion. The **motion passed** unanimously.
- III. **New Business:** Pam will share approved Leadership Committee meeting minutes with full council prior to upcoming full council meetings. In addition, Pam would like to add reviewing council attendance, participation and membership status to the agenda at each Board meeting. Discussion took place to clarify that Vice Chairs of Committees are not required to come to Board meetings and cannot vote unless the Chair is not able to participate. Vice Chairs are always welcome to attend board meetings and share their viewpoints, whether the Chair is present.
- IV. **By-laws:** There was a **motion to approve** voting on the By-laws at the January General Membership meeting. Al will preface the vote by explaining the process in which the Council's input was incorporated into the updated draft of the by-laws. The motion was **approved unanimously**.
- V. **Microsoft Teams:** Discussion took place regarding the use of Microsoft Teams and ways to resolve issues that members have. Pam will request that Paul Kanich, from DTI, attend our January General Membership meeting to present a brief Teams overview and the benefits of using it.

VI. January General Membership Meeting Agenda Items: Pam asked the Board of Directors what topics they would like to hear from DDOE at the January meeting. Al recommended that we hear about issues that the GACEC can help problem solve. Tika Hartsock liked Pam's idea of reviewing DDOE's initiatives for the year and dividing them up based on how they relate to our Council and Committee Goals. Pam will ask Dale Matusevich to discuss DDOE's legislative agenda and unmet needs, including staffing shortages.

VII. Adjournment: Chair Ann Fisher adjourned the meeting at 8:00 pm.

Action Items Carried Forward from Previous Board Meetings:

- Continue to reach out to GACEC members who have not yet logged into their state email and continue to work through technical issues with Teams- GACEC Staff
- Improve plan for supporting newly appointed members- GACEC Board of Directors/GACEC Staff
- Find ways to increase communication regarding updates of each Issues Committees- GACEC Board of Directors/GACEC staff
- Work on the prison education piece of our mandate- Pam Weir and ATS Committee
- Disseminate membership survey once finalized- further discuss what format the survey will be sent in- Membership Committee
- Establish an official policy that clarifies what is expected during a public comment period- formulate a blurb to be read prior that describes our role as the GACEC and that we are not able to assist with individual cases and give the time allowance for speaking- Pam Weir and Ann Fisher
- Follow-up on membership vetting issue via Boards and Commissions- Pam and Membership Committee