



GOVERNOR'S ADVISORY COUNCIL FOR EXCEPTIONAL CITIZENS (GACEC)
Board of Directors Meeting
6:00PM, August 23, 2022
VIRTUAL MEETING

MINUTES

MEMBERS PRESENT: Al Cavalier, Ann Fisher, Jessica Mensack, Beth Mineo, Jennifer Pulcinella and Erika Powell

STAFF PRESENT: Pam Weir/ Executive Director, Kathie Cherry/Office Manager and Lacie Spence/Administrative Coordinator.

MEMBERS ABSENT: Karen Eller, Terri Hancharick, Thomas Keeton, Erik Warner, and Tika Hartsock

OTHERS PRESENT: Lillian McCuen

- I. **Call to order:** This meeting was called to order at 6:09 pm by Chair, Ann Fisher. A quorum of the Board of Directors was present, which represented more than 50 percent of persons with a disability or parents of children with disabilities.
- II. **Administrative Actions:** Jennifer Pulcinella made a **motion to approve** the August agenda with Al Cavalier seconding the motion. The **motion carried** unanimously. Al made a motion to approve the June Board of Directors meeting minutes, with Jennifer seconding the motion. The **motion passed** unanimously.
- III. **Vice Chair Vote:** Ann announced that long time member, Terri Hancharick, is retiring from the GACEC. Ann nominated Erik Warner to serve as vice chair for the remainder of the Terri's term. Al Cavalier **made a motion** to for Erik Warner to take over the vice chair positions, with Erika Powell seconding the motion. The **motion carried** unanimously. Pam stated that once we get an official resignation letter from Terri, we will write a letter to Erik offering him the vice chair role. Pam added that we will be presenting a plaque and a tribute from the governor's office to Terri at the annual retreat. Additionally, we will be putting a tribute to Terri at the GACEC Annual Report. We will be doing the same thing for Mary Ann Mieczkowski, who retired this summer.
- IV. **Update Council Goals-** There was discussion on ways to measure and document progress that has been made toward accomplishing goals. Kathie Cherry added that in the past, there were a list of activities for each goal. These activities were divided

out and taken on by the committees. This allowed progress to be shown. Council members reviewed last years goals. Goals number five and six will be updated, while goals one through four remained the same. The updated goals will be presented at the Annual Planning Retreat for Council's approval.

- V. **GACEC Annual Planning Retreat Preparation:** Pam said that she would like the Board to meet with Dale Matusevich to talk about what the Delaware Department of Education (DDOE) will be presenting at the retreat. Erika Powell suggested sharing the Council goals with Dale to determine if their presentations can align with our goals. Al Cavalier recommended that we have a roundtable conversation with Dale at the retreat about the concept of unmet needs. Pam recommended that Board members send her topics that they would like to discuss with Dale and ideas for the retreat.
- VI. **GACEC Annual Report:** Pam let Board members know that staff will be sending out a rough draft of the annual report to review and provide feedback.
- VII. **Adjournment:** Chair Ann Fisher adjourned the meeting at 8:15 pm.

Action Items:

- Send out a simple variation of the workplan form to Committees- Pam Weir
- Submit suggestions for rewording goals five and six- Board of Directors
- Send Annual Report Draft to Board of Directors- GACEC staff
- Review content of Annual Report and provide feedback- Board of Directors
- Submit topics to discuss with Dale- Board of Directors
- Schedule meeting with Dale Matusevich to discuss DDOE presentation at GACEC retreat and how we can work collaboratively moving forward- GACEC staff